

## **Explanatory Notes for Residents Parking Permit Scheme: 12-28 Station Road North, Totton**

### **PLEASE READ PRIOR TO COMPLETING THE ATTACHED APPLICATION FORM.**

The New Forest District (Various Roads, Totton) (Parking Places and Restriction of Waiting) Order 2008 makes available resident parking permits to any resident residing at the locations set out below provided they do not have access to more than one off-street parking within the boundary of their own property.

ROAD	SIDE	LENGTH
Station Road North	North East Side	Adjacent to properties 12 to 28 Station Road North

The Scheme allows permit holders exemption from the 20 minutes maximum waiting limited Mon – Sat (8:00am – 6:00pm) in the areas described above.

#### **Permits**

The issue of a permit will only be considered if the Council is satisfied the property is the applicant's permanent residence.

Permits are valid for a 12 month period commencing 1<sup>st</sup> April and at a charge of £30.00 per annum. A reduction of £2.50 for each full month will be allowed for new residents purchasing a permit during the year.

#### **Notes**

Residents who have use of a vehicle but no off street parking are currently issued with permits on the following basis:

- A resident with no off street parking within the boundary of his/her property who lives within the scheme is eligible for one residents permit. If there are two residents who each own a motor car, motorcycle etc. (see below) then a maximum of two permits may be issued to the same address.
- In cases of houses in multiple occupancy (as defined by Regulation 2 Council tax (Liability to owners) 1993) each resident will be considered individually.
- A visitors permit can be issued to residents who do not own a vehicle and do not have parking within the boundary of the property. Only one visitors permit will be issued to the same address.
- Permits must be renewed each year.
- Permits can only be issued for motor cars, motorcycles and invalid carriages as defined under Section 136 of the Road Traffic Regulations Act 1984.
- The owner of a vehicle displaying a valid permit will be able to use any of the bays designated for permit use on the length of highway described above.
- The possession of a permit does not imply that a parking space will always be available within the area covered by the Scheme.
- If a resident holds a blue disabled persons parking badge please contact the Parking Office on 023 8028 5885 for advice concerning use of the badge within the residents parking area.

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## **Surrender of Permit**

It will be necessary for a permit holder to surrender a permit to the Council in the event of any of the following:-

1. The permit owner ceases to be a resident of the properties set out in the headings of this document.
2. The permit holder ceases to own the vehicle for which the permit is issued.
3. The vehicle in respect of which such a permit was issued being adapted or used in such a manner that it is not a vehicle of the class specified in the Order (i.e. passenger vehicle or goods vehicle with an unladen weight of more than 1 tonne).
4. The issue of a duplicate permit by the Council under the provision of the Order.  
(The permit is mutilated or defaced, the figures or particulars on it have become illegible)
5. A visitor permit holder becomes the owner of a vehicle.

## **Enforcement**

The enforcement of this scheme is the responsibility of New Forest District Council Civil Enforcement Officers.

**HAMPSHIRE COUNTY COUNCIL**

Road Traffic Regulation Act 1984  
The New Forest District (Various Roads, Totton)  
(Parking Places and Restriction of Waiting) Order 2008

**APPLICATION FOR RESIDENTS PARKING PERMIT:  
12-28 Station Road North, Totton**

PLEASE READ THE ATTACHED EXPLANATORY NOTES PRIOR TO COMPLETING THIS FORM  
IN BLOCK LETTERS.

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**Section 1 - Applicant Details.** This section must be completed.

Surname (MR/MRS/MISS)

Initials

Address

Postcode

Email Address

Daytime Telephone Number

Do you own a vehicle? Yes  No 

How many other residents own a vehicle?

How many vehicles can park within the boundary of the above property?

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Please complete: Section 2 if you require a residents permit  
Section 3 if you require a visitors permit

**Section 2 - Application for Residents Permit**

Vehicle Registration No.

Make

Model

Colour

**Section 3 - Application for Visitors Permit**

A visitors permit may be issued to a resident with no off street parking who does not own or have the use of a vehicle, subject to not more than one permit per property.

If you wish to apply for a visitors permit, please tick box to confirm that there is no parking within the boundary of the property and no vehicles are owned.

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## How we use your information

The information you provide us with on this form will be used for the administration of residents' permits. It may be verified with other Council records to confirm local residency.

New Forest District Council is under a duty to protect the public funds it administers and may share information collected for residents permits internally, and with other councils and government agencies, including bodies responsible for auditing or administering public funds, for the prevention and detection of fraud. For further information see the NFDC website: [www.newforest.gov.uk/dppn](http://www.newforest.gov.uk/dppn)

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### Section 4 – Declaration. This section must be completed.

I have read and understood the Explanatory Notes relating to the permit scheme. I can confirm that the address is my place of residency.

I enclose £ \_\_\_\_\_ to cover the cost of the permit(s) applied for.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Any person knowingly making a false statement for the purpose of obtaining a permit shall be guilty of an offence. (Section 115 (2) Road Traffic Regulation Act 1984).

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Please return this form to:

Parking Office  
New Forest District Council  
Town Hall  
Avenue Road  
Lymington  
SO41 9ZG

Email: [parking.office@nfdc.gov.uk](mailto:parking.office@nfdc.gov.uk)

Telephone: 023 8028 5885

Please make cheques payable to New Forest District Council.

Cash or credit/debit card payment can be made at the following offices:

Town Hall, Lymington  
Appletree Court, Lyndhurst  
Town Hall, New Milton  
Ringwood Council Office